

6. EMPLOYABILITY PACKAGES – SECTOR BASED TRAINING



It's true that there are many courses that provide employability packages but most are based on generic skills. However many jobs required a specific skill set and body of knowledge that is unique of different from another employment sector.

For example the skills and knowledge that is necessary to work in construction is completely different to the skills and knowledge required to work in retail. Therefore each sector based training courses will concentrate on one specific sector per course, providing learners with the skills to apply for work within that sector.

WHO IS THE COURSE FOR?

This course is for any individual or group of learners who wish to gain employability skills within a specific employment sector. We have 5 employment sectors already available they are:-

- Retail and Hospitality
- Education, Training and Youth work
- Warehouse work
- Construction and outside work
- Office work

The above titles are just examples of the range of sector based courses we offer. If you would like a course designed based on a sector that is not on the list; let us know and we will design it for you.

WHY ATTEND THIS COURSE?

This is the ideal course for learners who already know what line of work they are looking for. Learners can attend one or more course depending on what type of work they are applying for. This course is ideal for long – term unemployed, college and or university leavers or people who are looking for a career change.

WHAT DOES THE COURSE COVER?

- Provides a detailed look at what working in a particular sector will involve
- Understanding various roles and responsibilities that exist within a specific sector
- Finding out what role would suit learners in terms of hours, skills, job satisfaction and travel
- Writing a CV and cover letter
- How to search for work on-line and other methods
- How to upload and download information from websites
- How to send and receive e-mails
- Personal preparation for interviews
- Practical preparation of interviews
- How to answer questions and what to ask at an interview
- Mock interview practice

HOW LONG IS THE COURSE? HOW MUCH WILL IT COST?

Both the course length and the cost will vary. We can design and deliver a course to the specific requirements of the company or your customers. We offer a free of charge consultation meeting to discuss course options and the length of the course.

TRAINING METHODS AND TECHNIQUES

We offer a wide range of interactive and engaging training techniques. As we all learn differently, each course has a visual, auditory (listening), kinaesthetic (movement) and retrospective, (looking back – reflective) element to appeal to every learner. We adapt according to the diverse needs and abilities of the individual or group.

We also offer extensive public speaking and interviewing experience to offer each training programme.

Please note: All our courses are currently unaccredited. However we can design accredited courses based on specific outcomes as long as your organisation or company has the relevant accreditation for the course.

**For more information please contact Giselle or Fran on 075903
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